



APPLICATION TO REQUEST A VARIANCE

Date: \_\_\_\_\_

Fee:     \$150    

Name of Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Location of Property: \_\_\_\_\_

Tax Map #: \_\_\_\_\_

Present Zoning Classification: \_\_\_\_\_

Explain Details of Variance Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

**Office Use Only**

Ad to Newspaper: \_\_\_\_\_

Date of Public Hearing (BZA Meeting): \_\_\_\_\_

Date ad ran in newspaper: \_\_\_\_\_

Property posted: \_\_\_\_\_

Variance was:  Approved  Denied

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The Board of Zoning Appeals will hear and decides appeals for a variance from the requirement of the Zoning Ordinance when strict application of the provisions of the ordinance would result in unnecessary hardship. A variance may be granted in an individual case of unnecessary hardship if the board makes and explains in writing all of the following findings:

a) There are extraordinary and exceptional conditions pertaining to the particular piece of property: \_\_\_\_\_

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b) These conditions do not generally apply to other property in the vicinity: \_\_\_\_\_

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c) Because of these conditions, the application of the Zoning Ordinance to the particular piece of property would effectively prohibit or unreasonably restrict the use of the property: \_\_\_\_\_

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d) The authorization of a variance will not be of substantial detriment to adjacent property or to the public good, and the character of the district will not be harmed by the granting of the variance. \_\_\_\_\_

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The Board may not grant a variance which would allow the establishment of a use not otherwise permitted in a zoning district, to extend physically a nonconforming use of land, or to change the zoning district boundaries on the official zoning map of the City. The fact that property may be utilized more profitably, should a variance be granted, may not be considered grounds for a variance.