



REQUEST FOR QUALIFICATIONS

Aberdeen Assessment with Plans and Specifications

(This document supersedes the RFQ advertised on January 8, 2025)

I. INVITATION

The City of Camden, South Carolina (hereafter, the “City”) invites registered architects and licensed engineers with historic preservation experience to submit their qualifications to be considered for a historic preservation planning project for Aberdeen, 1409 Broad Street, Camden, South Carolina, South Carolina.

Sealed Proposals shall be delivered under the terms and conditions of this RFQ, via mail or hand-delivery, as follows:

By Express Courier:

City of Camden
Attention: Shawn Putnam
1000 Lyttleton Street
Camden, SC 29021

Hand-Delivery

City of Camden
Attention: Shawn Putnam
1000 Lyttleton Street
Camden, SC 29020

- A. Proposals must be made in the official name of the firm or individual under which the business is conducted (showing official business address) and must be executed by the manual signature of a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal.
- B. RFQ submittals are limited to 20 sheets of paper. All sheets in excess of the 20 sheet limit shall not be considered. The front and back of each sheet may be used. Tab dividers and cover page shall not be counted in the 20 sheet limit. All written information on a sheet shall, at a minimum, be double spaced and 12 point font.
- C. One (1) original and two (2) copies of your proposal are required.



D. **Proposals will be accepted until 12:00 PM, February 14, 2025.** Any Proposals received after 12:00 PM, February 14, 2025 shall not be accepted. Further, any delay in receipt of the Proposal, whether by mail or hand-delivery, or any incompleteness or illegible portions of any Proposal, will be the responsibility of the bidder. Questions should be directed to Shawn Putnam at putnam@camdensc.org.

II. PROJECT PURPOSE

The City of Camden seeks the services of a registered architect or a licensed engineer or a team of registered and licensed professionals experienced in historic preservation to assess the existing conditions and produce “bid-ready” plans and specifications for the stabilization and weatherization of the Aberdeen.

Aberdeen is located at 1409 Broad Street, Camden, South Carolina. The Samuel Mathis House, known as “Aberdeen, was built ca. 1805 and is a contributing resource to the National Register of Historic Places-listed City of Camden Historic District. Built by prominent Camden residents Samuel and Margaret Mathis, Aberdeen remained in the family until the 20th century and has been continuously occupied as a family home until it was gifted to the City of Camden in 2021. Originally a simple one-story frame house built over a raised basement, the house sat on 273 acres close to the Mathis Store and a mile from the center of town. As the town grew, the acreage was subdivided and other homes built into one of the first neighborhoods in Camden. Even with the increased size from a ca. 1850 renovation, Aberdeen remains unique as a folk cottage style home in a neighborhood filled with typical antebellum two-story homes. It is also one of the few homes in Camden with Gothic revival elements. Currently managed by the City of Camden, Aberdeen is the only historic home open for tours in Camden.

The project has been funded by a state historic preservation grant, administered by the South Carolina Department of Archives and History (SCDAH). The conditions assessment and “bid-ready” plans and specifications will be reviewed by SCDAH for compliance with the Secretary of the Interior’s Standards for the Treatment of Historic Properties.

III. SCOPE OF WORK

The selected architect, engineer or design team’s services will assess the existing condition of Aberdeen and develop “bid ready” plans and specifications for stabilization and weatherization repairs specific to stabilization and weatherization repairs to the brick, mortar, foundation, moisture infiltration, exterior siding, windows, and doors.



IV. STATEMENT OF QUALIFICATIONS

The selected architect or team will provide a statement of qualifications with documentation of the most relevant professional experience on historic preservation projects involving historic buildings similar to Aberdeen and will include all of the following:

1. Brief statement of professional history including number of years of experience with projects related to historic preservation.
2. Brief description of a minimum of three (3) examples of projects similar to the proposed project with reference contact information for each.
3. Resumes of key personnel. The project manager must have a degree in architecture and a South Carolina license to practice architecture or a degree in engineering and a South Carolina license to practice engineering. Graduate study in architectural or historic preservation, architectural history, or related fields, and professional experience working with historic buildings are also strongly encouraged.
4. Statement affirming compliance with the South Carolina Human Affairs Law and Title VI of the Civil rights Act of 1964, as amended, prohibiting discrimination on the basis of race, color, creed, sex, national origin, disability or age.
5. Statement affirming that that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency.

V. EVALUATION CRITERIA

Each proposal will be evaluated based on the following:

- A) Approach and Work Plan (40%)
- B) Professional Qualifications and Experience (60%)

All qualifications received will be ranked according to the criteria. The City will invite contract negotiations with the highest ranked respondent.



This Request for Qualifications is not an offer by the City to enter into a contract. The City will determine in its sole and absolute discretion whether to hire or not hire a professional in connection with this Request, or any other course of action. The City shall have no duty with respect to any respondent to this Request. The selected professional and the City will have no duty to one another until the mutual execution of a definitive contract between the professional and the City.

VI. ANTICIPATED PROJECT SCHEDULE (Subject to change)

February 14, 2025	Qualifications Submittals Due by 12:00 noon .
February 28, 2025	Selection of Architect Completed.
April 30, 2025	Submittal of draft report, plans, and recommendations.
June 30, 2025	Submittal of final report, plans, and recommendations.