

# Camden Historic Landmarks Commission (CHLC)

## Meeting Minutes

Tuesday, November 5, 2019

6:00 PM

City Hall

### **Present:**

Rusty Major, Vice Chairman

Mark Mohr

Becky Witwer

Jennifer Haurert

Shawn Putnam, Staff

### **1. Call to order**

A quorum being present, Mr. Major called the meeting to order at 6:00 pm.

### **2. Approval of minutes**

Mr. Major entertained a motion to accept the minutes from the September 3, 2019 meeting. Mr. Mohr made a motion to accept the minutes and Mrs. Haurert seconded the motion, which carried unanimously.

### **3. Election of Officers**

Mr. Mohr nominated Mr. Major to serve as Chair. Mrs. Haurert seconded the nomination. The Commission voted unanimously for Mr. Major to serve as Chair. Mrs. Haurert nominated Mr. Mohr to serve as Vice-Chair. Mrs. Witwer seconded the nomination. The Commission voted unanimously for Mr. Mohr to serve as Vice-Chair.

### **4. Review of Certificates of Appropriateness (COA):**

*(Detailed information pertaining to COA reviews is available through the Building Department)*

#### **A. Commission approved COA applications**

##### **#37.19**

- **1709 Lyttleton Street**

**Applicant:** Our Lady of Perpetual Help

**Project Description:** Renovate lower level to install additional doors and windows

- **Motion:** After discussion Mrs. Witwer made a motion to table COA #30.19. The motion was seconded by Mr. Mohr and carried unanimously.

#### **B. Staff approved COA applications**

##### **#35.19: 1413 Lyttleton Street – Repaint exterior with same colors**

- **Motion:** Mrs. Haurert made a motion to accept the staff approved applications into the record. Mrs. Witwer seconded the motion which was approved unanimously.

## **5. Old business**

The Commissioners agreed to postpone discussion of the rules of procedure to the next meeting since all Commission members were not present.

## **5. New Business**

Mr. Major stated that Historic Camden has offered to host the reception after the next annual awards program at McCaa Tavern.

## **6. Adjourn**

**Motion:** Mr. Major entertained a motion to adjourn the meeting. Mrs. Haurert made a motion, seconded by Mrs. Witwer. The motion carried unanimously and the meeting was adjourned.