

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes
Tuesday, October 2nd, 2018
6:00 PM
City Hall

Present:

Allen Roberts
Rusty Major
Mary Foster Cox
Becky Kline Whitwer
Amy Eudy

Guest(s):

Steve Ellerman
Janet Ellerman
Karen Wilson

1. Call to order

A quorum being present, Mr. Roberts called the meeting to order at 6:00 pm.

2. Approval of minutes

Chairman Roberts entertained a motion to accept the minutes from the December 5, 2017 meeting.

Motion: Commissioner Cox made a motion to accept the minutes, seconded by Commissioner Witwer, which was approved unanimously.

Chairman Roberts entertained a motion to accept the minutes from the May 1, 2018 meeting.

Motion: Commissioner Witwer made a motion to accept the minutes, seconded by Vice Chairman Major, which was approved unanimously.

Chairman Roberts entertained a motion to accept the minutes from the September 4, 2018 meeting.

Motion: Vice Chairman Major made a motion to accept the minutes, seconded by Commissioner Cox, which was approved unanimously.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department)

A. Commission approved COA applications

#35.18

- **104 Union Street**
Applicant: Steve and Janet Ellerman

Project Description: Replace door on the right side of the second story veranda with French doors to match the existing French doors on the left side of the second story veranda. (See attached materials, with doors marked “A” and “B”.) The new French doors will be wood framed and will have individual window panes, 2 panes across and 5 down. Wood on door and trim will be painted white.

- **Motion:** Vice Chairman Major made a motion, seconded by Commissioner Cox, followed by discussion, to approve COA #35.18. The motion carried unanimously.

#36.18

- **104 Union**

Applicant: Steve and Janet Ellerman

Project Description: Replace the aluminum frame sliding glass doors on side of house with French doors to match other doors throughout the house. New French doors will be wood framed, have individual glass panes, 3 across and 5 down. Wood on door and trim will be painted white.

- **Motion:** Commissioner Witwer made a motion, seconded by Vice Chairman Major, followed by discussion, to approve COA #36.18. The motion carried unanimously.

#37.18

- **1315 Monument Square**

Applicant: Mitch and Karen Wilson

Project Description: Replace shingle roof with a metal roof on rear enclosed porch (kitchen) and front porch in order to prevent water from draining into the house.

- **Motion:** Commissioner Cox made a motion, seconded by Vice Chairman Major, followed by discussion to table the COA pending further clarification on the benefits of changing to a metal roof in terms of preventing leakage. The Commission would also like clarification on historically appropriate seams on metal roofs.

B. Staff approved COA applications

#28.18: 122 Union Street- Remove existing porch and rebuild rails decking

#31.18: 104 Union Street- Move gas water heater outside of house to backside

#32.18: 118 Union Street- Replace siding on house

#33.18: 118 Union Street- Install brick patio in backyard; extend roof on shed

#34.18: 104 Union Street- Repair and repaint siding with same color

C. Interior Changes

None

Vice Chairman Major made a motion to accept the staff approved and interior COA applications into the record. Commissioner Cox seconded the motion which was approved unanimously.

4. Old business

- Fence at 218 Greene Street: owner was prompted to install hedges on the street side of the fence in order to camouflage the fencing by the last day of Fall, December 21st 2018. He met with the City's Urban Forester within the last month. Not plantings yet.

5. New Business

- The Commissioners discussed that it would be helpful for the Building Inspector to attend the Historic Landmarks Commission meetings in order to streamline communication and offer information from the zoning code.

Motion: Commissioner Cox made a motion to invite the Building Inspector to future meetings. Commissioner Witwer seconded the motion which was approved unanimously.

6. Adjourn

Motion: Chairman Roberts entertained a motion to adjourn the meeting. Commissioner Witwer made a motion, seconded by Vice Chairman Major. The motion which was approved unanimously and the meeting adjourned at 6:43 pm.