

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes
Tuesday December 3, 2016
6:00 PM
City Hall

Present:

Donna Freyer, Chair
Mary Foster Cox
Allen Roberts
William "Rusty" Major
Becky Kline Witwer
Shawn Putnam (staff)

Guest(s): None

1. Call to order

A quorum being present, Ms. Freyer called the meeting to order.

2. Approval of minutes

Ms. Freyer entertained a motion to accept the minutes from the November 1, 2016 meeting. Ms. Cox made a motion to accept the minutes and Mr. Major seconded the motion, which was approved unanimously.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department)

A. COA applications for Commission review

30.16

- **1821 Brevard Place**
Owner: William and Mary Foster Cox
Project Description: Install wood picket fence in side yard to screen pool equipment
- **Motion**
Ms. Cox recused herself from the discussion and vote on the application.

Mr. Roberts made a motion, seconded by Ms. Witwer, followed by discussion, to approve the COA #26.16 as presented. The motion carried unanimously.

31.16

- **1906 Mill Street**

Owner: Scott Brown

Project Description: install brick wall and new driveway

- **Motion**

Mr. Major made a motion, seconded by Mr. Roberts, to postpone consideration of the application due to the applicant not being present. The motion carried unanimously.

B. Staff approved COA applications

#25.16: 314 Kirkwood Lane – Re-roof sunroom with same materials and color

#28.16: 707 Dekalb Street – Demolish room on rear of structure damaged by fire

#29.16: 1712 Mill Street – Addition to rear of house and pool cover

Motion: Mr. Roberts made a motion to accept the staff approved COA applications into the record. Ms. Cox seconded the motion which was approved unanimously.

C. Interior Changes

ICD #7.16: 502 Carrison Street – Remodel bathroom

ICD #9.16: 707 Dekalb Street – Repair fire and water damage

ICD #10.16: 204 Chesnut Street – Repair ceiling

Motion: Mr. Major made a motion to accept the interior changes applications into the record. Ms. Cox seconded the motion which was approved unanimously.

5. Old business – None

6. New Business

The commission requested to discuss the annual awards program at the January meeting. There will also be an election for a new vice-chair at the next meeting.

7. Adjourn

Mr. Roberts made a motion to adjourn the meeting. Ms. Witwer seconded the motion which was approved unanimously.