

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes

Tuesday, July 14, 2016

6:00 PM

City Hall

Present:

Mary Foster Cox

Allen Roberts

William "Rusty" Major

Becky Kline Witwer

Shawn Putnam (staff)

Absent: Donna Freyer

Guest(s): Vincent & Amy Sheheen, Tyler Lofe

1. Call to order

A quorum being present, Mr. Roberts called the meeting to order in the absence of the Chair. The Commission members welcomed Ms. Witwer to the Commission.

2. Approval of minutes

Mr. Roberts entertained a motion to accept the minutes from the May 3, 2016 meeting. Ms. Cox made a motion to accept the minutes and Mr. Roberts seconded the motion, which was approved unanimously.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department and the CHLC)

A. COA applications for Commission review

12.16

- **14 Kirkwood Lane**

Owner: Vincent & Amy Sheheen

Project Description: Resurface portion of driveway

- **Motion**

Ms. Cox made a motion, seconded by Mr. Major, followed by discussion, to approve the COA #12.16 – 14 Kirkwood Lane as follows: resurface the lower section of the driveway with concrete lined by brick approximately 25 feet in length and 18 feet in width. The motion carried unanimously.

14.16

- **204 Union Street**

Owner: Tyler & Mikael Lofe

Project Description: Remove hedges along front yard and replace with wrought iron fence

- **Motion**

Mr. Major made a motion, seconded by Ms. Cox, followed by discussion, to approve the COA #14.16 – 204 Union Street as presented. The motion carried unanimously.

B. Staff approved COA applications

#13.16: 1915 Lyttleton Street – Re-roof house with same colors and materials

#16.16: 206 Chesnut Street – Repair screen porch

Motion: Mr. Major made a motion to accept the staff approved COA applications into the record. Ms. Witwer seconded the motion which was approved unanimously.

C. Interior changes

ICD #4.16: 1411 Broad Street – Remodel kitchen and bathroom

Motion: Mr. Major made a motion to accept the interior change application into the record. Ms. Cox seconded the motion which was approved unanimously.

4. New Business – None

5. Old business

- The Commission asked Mr. Putnam to talk with the Chronicle about the possibility of having an article about the Commission in the newspaper.
- The Commission reviewed the procedure for the awards program in May and created a subcommittee to head up the awards program for 2017. Ms. Cox and Mr. major volunteered to serve on the subcommittee.

6. Adjourn

Ms. Cox made a motion to adjourn the meeting. Ms. Witwer seconded the motion which was approved unanimously.