

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes

Tuesday, January 3, 2017

6:00 PM

City Hall

Present:

Donna Freyer, Chair

Allen Roberts

William "Rusty" Major

Becky Kline Witwer

Shawn Putnam (staff)

Guest(s): Scott Brown, Barbara Willens, William Cantey, Katie Cantey

1. Call to order

A quorum being present, Ms. Freyer called the meeting to order.

2. Approval of minutes

Ms. Freyer entertained a motion to accept the minutes from the December 3, 2016 meeting. Mr. Roberts made a motion to accept the minutes and Mr. Major seconded the motion, which was approved unanimously.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department)

A. COA applications for Commission review

31.16

- **1906 Lyttleton Street**

Owner: Scott Brown

Project Description: Install brick retaining walls in front yard and back yard and relocate driveway

- **Motion**

Ms. Witwer made a motion, seconded by Mr. Roberts, followed by discussion, to approve the COA #31.16 as presented. The motion carried unanimously.

32.16

- **204 Chesnut Street**

Owner: Barbara Willens

Project Description: Replace four windows

- **Motion**

Ms. Witwer made a motion, seconded by Mr. Roberts, followed by discussion, to approve the COA #32.16 as presented. The motion carried unanimously.

B. Staff approved COA applications - None

C. Interior Changes – None

4. Old business

Mr. Putnam presented a request from William and Katie Cantey to amend COA #44.15 that was approved at the January 2016 meeting. The application was for the construction of a new house at 1708 Mill Street. He explained after the application was approved there were legal issues with the boundaries of the lot and now the lot is narrower than previously thought. The approved design will not fit on the lot. The request was to amend the approved application to use a new design similar to the approved one but narrower and without a side porch. All details regarding materials and colors would be the same.

- **Motion**

Mr. Major made a motion, seconded by Ms. Witwer, followed by discussion, to approve the amendment to COA #44.15 as presented. The motion carried unanimously.

5. New Business

- Election of vice-chair: The commission decided to postpone voting on a new vice-chair due to the absence of Commissioner Mary Foster Cox.
- Commission members held an initial discussion on the 2017 awards program. The commission requested that the awards be presented at the first city council meeting in May. They reviewed award criteria and requested Mr. Putnam research previous award recipients to avoid duplicate awards.

6. Adjourn

Mr. Major made a motion to adjourn the meeting. Ms. Witwer seconded the motion which was approved unanimously.