

**City of Camden**  
**Encroachment Permit Application for Construction and Maintenance**

Applicant:	Date:
Address:	
Telephone number:	
Roadway name:	

1. The undersigned hereby notifies the City of Camden of intent to encroach within the highway right of way described herein and requests permission to do so.
2. Type of work:
3. Description of location with reference to the highway:

(Attach sketch indicating roadway features such as: pavement width, shoulder width, sidewalk and curb and gutter, drainage structures, north arrow, right of way width, and location of the proposed encroachment with respect to the roadway centerline and the nearest intersecting road.)

Applicant Signature: \_\_\_\_\_ Title: \_\_\_\_\_

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**SPECIAL PROVISIONS:**

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**GENERAL PROVISIONS:**

1. **NOTICE PRIOR TO STARTING WORK:** Before starting the work contemplated herein, the Department of Public Works shall be notified not less than 24 hours in advance so that they may be present while the work is underway.
2. **UTILITY LOCATION:** All other utility or service providers having underground service in the area must be called prior to the commencement of excavation. The location of all such underground lines, pipes, conduits, or service shall be marked prior to excavation.
3. **PERMIT SUBJECT TO INSPECTION:** This permit shall be kept at the site of the work at all times while said work is underway and must be shown to any representative of the City or law enforcement officer on demand.
4. **PROTECTION OF HIGHWAY TRAFFIC:** Adequate provisions shall be made for the protection of the highway traffic at all times. Necessary detours, barricades, warning signs, and flagmen shall be provided by and at the expense of the permittee and shall be in accordance with the South Carolina Manual on Uniform Traffic Control Devices. The work shall be planned and carried out so that there will be the least possible inconvenience to highway traffic. The permittee agrees to observe all rules and regulations of the City while carrying on the work contemplated herein and take all other precautions that circumstances warrant.
5. **STANDARDS OF CONSTRUCTION:** All work shall conform to recognized standards of construction and shall be performed in a workmanlike manner. Adequate provisions shall be made for maintaining the proper drainage of the highway. All work shall be subject to the supervision and satisfaction of the City.
6. **OTHER PERMITS:** The permittee shall be responsible for obtaining any other approvals or permits necessary for installation.

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**DISPOSITION:**

- Approved  
 Denied

\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager (only for business zones)

\_\_\_\_\_  
Date

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF KERSHAW )

RELEASE AND INDEMNITY  
FOR ENCROACHMENT

For and in consideration of the issuance of an encroachment permit issued by the City of Camden to the undersigned, the undersigned hereby agrees to release, save harmless and indemnify the City of Camden from and against any and all claims, damages, causes of action, including attorney's fees, asserted against the City of Camden, its agents, employees, successors and assigns as a result of the installation, maintenance, clean-up, continuance or existence of the encroachment described in the encroachment permit.

The undersigned acknowledges that the encroachment shall be allowed to remain at the sufferance of the City of Camden and that the City of Camden shall not be subject to any claims for damages which may result from damage to or the loss or removal of the encroachment.

This release and indemnity shall be binding upon the undersigned, their heirs, successors, assigns, agents and employees.

WITNESSETH:

\_\_\_\_\_

\_\_\_\_\_  
Encroachment Permittee

Date: \_\_\_\_\_